

BOC

Be Certain.™

# Certification Update

Winter 2004

## State Regulation Welcomes Certainty

### BOC Hosts Athletic Trainer Regulatory Conference

July 30-31, 2004, the BOC hosted the first ever Athletic Trainer Regulatory Conference in Salt Lake City, Utah. The purpose of the conference was to create a network of communication among state associations, regulatory boards, the BOC and the NATA. By creating such a network, the BOC is working toward accomplishing one of their strategic objectives; uniform, effective regulation in all 50 states.

Utah State Senator John Valentine kicked off the conference by providing excellent insight on the legislative process. Other presentations included:

- Sunrise, Sunset...And Everything In Between
- Role of State Regulatory Boards
- Scope of Practice – Public Protection Versus “Turf” Protection
- Education Reform in Athletic Training – What Does It Mean To State Practice Acts?

The BOC funded two representatives from each state; one from the state athletic trainers’

association and one from the state regulatory agency. The BOC was very pleased with the attendance; there were 115 attendees representing 48 states.

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## Benefits of BOC Certification

### Why Become Certified?

There are many advantages to seeking BOC Certification as an athletic trainer:

- Certification is the public’s assurance that an individual has met rigorous voluntary standards;
- Employers welcome and in many cases require BOC certification as a demonstration of quality and professionalism; and
- Recognition of one credentialing standard (exam) is most common in the major health professions in this country

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**BOC Board  
2003-2004**

*officers*

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Jeff Ryan, ATC, PT  
(215) 762-1229

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## **Planes, Trains and Automobiles!**

I recently made a trip to our nation's capital. As much as I would have loved to tour the attractions, I was focused on the business at hand: to visit the Department of Health and Human Services (HHS) and discuss the role of athletic trainers with regards to "incident to" services in a physician's office. Our group included Sue Finkam, ATC, Dr. Tom Kohl and Bill Frinefrock, NATA lobbyist. We had the pleasure of meeting with Mr. Herb Kuhn and his staffers from the HHS Department.

On the way to the meeting I was taken by the excitement, energy and power of Washington DC. Getting inside the HHS building and to the meeting was an interesting journey filled with roadblocks, metal detectors and armed guards.

Just before the meeting started I found myself a little anxious and curious about how the meeting would go and what objections we might face. Seeing the picture of HSS Secretary Tommy Thompson made me feel better because he is a good friend and ally to athletic trainers.

My job was simple: present just the facts; to represent the exam education and the examination process. I veered only slightly off track.

I started my presentation by emphasizing how AT education reform has led to a very well rounded healthcare professional. Today's AT is a healthcare professional who is trained in clinical competencies and proficiencies that are formulated and approved by both the Education Council and JRC-AT. ATs are required to demonstrate the quality of their learning not



how many hours they have logged. This translates to an ATC trained in prevention, education and comprehensive treatment such as lower back pain and obesity.

I then turned my attention to the Board of Certification (the BOC) which is accredited by the NCCA, the highest standard in accreditation. The BOC examination is a rigorous process of development and administration. The validity, reliability and statistical legal defensibility of the BOC exam make it peerless and untouchable in the industry. I closed with a powerful point: the best interest of the public is met when being served by a professional with this level of competence. Why wouldn't this level of protection be required?

Now it was up to Sue and Dr. Tom Kohl to give the final push. They did a fantastic job. They talked about how patient access to care would be improved by the certified athletic trainer. They told impassioned stories of Medicare patients who had benefited from the care of an athletic trainer and they presented research that showed great clinical and financial outcomes for the Medicare system.

My hat goes off to the NATA. They have done well in hiring Bill Frinefrock and his firm. Bill and his firm deserve a lot of credit. He is a veteran of "the Hill" and knows what it

**"My hat goes off to the NATA. They have done well in hiring Bill Frinefrock and his firm."**

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## Common Questions

The Board of Certification (BOC) is a national office located in the central United States. The BOC relies on phone calls, faxes and emails on a regular basis for communication with athletic trainers, students, the public, and all of our volunteers. This section will be dedicated to the most commonly asked questions at the BOC in our various departments.

Dear BOC Exam Department,

“I am the host ATC for the Falls Church exam site. Several certified examiners within our school system did not receive invitation letters from the BOC. We assume it is because their names are not associated with our exam site and a letter is not generated for them. How can certified examiners make sure they get an invitation next year? If I remember correctly, you used to be able to do this online, but I can’t find this on the new BOC website. Is this service still available? Thanks for your help.”

– John Reynolds MS, ATC

Dear John,

ATC Online is an internet application that has been designed for you, the Certified Athletic Trainer(AT). ATC Online assists ATs in managing their credential. It enables ATs to record and track your Continuing Education Units (CEUs) online, ensure your contact information is correct with the BOC and maintain regular contact with the BOC office.

- manage your personal information
- log and track your Continuing Education activity
- communicate with the BOC
- volunteers - access BOC program information

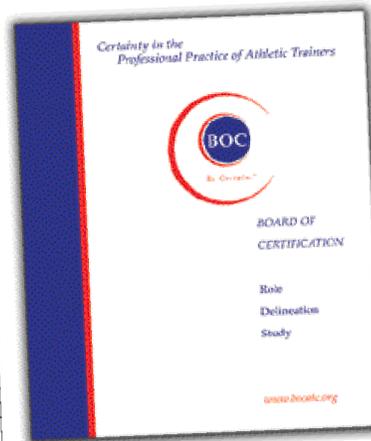
All ATs have a personal profile on our website at [www.bocac.org](http://www.bocac.org). ATs can log onto their personal profile at this link: <http://www.bocac.org/ATC/ATCONLINE/LOGIN/> Unless it has been changed, it is their 9-digit Cert # as the username and SSN (without dashes) as the password. Once inside the personal profile, to add/edit the exam sites they are notified of by the BOC, they need to click on the link titled: Select/Update Exam sites for BOC Exam.

## Role Delineation Study 4th Edition

The BOC Role Delineation Study, Fourth Edition (RD), defines the current entry-level knowledge, skills, and abilities required for

practice in the profession of athletic training.

The RD is the blueprint for BOC examinations. It contains the entry-level standards of practice, redefined domains of athletic training, the entry-level



job analysis and a review of literature containing over 450 publications. The RD also serves as a guide to determining relevant content areas for continuing education activities.

### **Special Internet Price:**

- \$19.95 (US funds) each + shipping.
- Mail-in orders \$26.95 + shipping.
- NE residents pay 6.5% sales tax.

*A new shipping charge applies for each Role Delineation order. To enhance accuracy in delivery and tracking purposes the Role Delineations will be shipped via USPS in quantities 1-3 and FedEx Ground for orders greater than 3.*

*NOTE: The BOC has a 30-day return policy and will refund the purchase price if the request for refund is received within 30 days from the original purchase date. No refunds given for requests received after 30 days.*

*For International orders and orders over 20, please contact the BOC office at 1-877-262-3926 (877 BOC-EXAM).*

## **Many Volunteer Opportunities to Choose From at the BOC...**

Learn more about the various volunteer opportunities available with the BOC. More information about volunteering will be coming soon on the BOC website, [www.bocatc.org](http://www.bocatc.org). Volunteering on BOC's Committees and various task groups offers:

- An opportunity to give back to the AT profession,
- A professional opportunity to interact with peers from different parts of the country,
- An opportunity to gain or strengthen social or professional contacts,
- Personal satisfaction and professional recognition,
- An opportunity for a different experience in your professional development , and
- An opportunity to help shape the future of the AT profession.

### **Qualified Examiner:**

Any Certified Athletic Trainer in good standing is eligible to become a qualified examiner with the BOC. The Examiner Training Program is designed to:

- Provide all examiners with consistent and standard information regarding the development and scoring of the practical examination.
- Increase reliability of the observations of the examiners.
- Make examiners aware of possible threats to accurate observations of the candidate's performance.

If you would like to be part of a growing list of volunteers at the BOC, simply contact the BOC office. You are a vital asset to the BOC in fulfilling its mission of Protecting the Public.



### **Call for Reviewers:**

The Board of Certification (BOC) is in need of ATs to act as reviewers for home study programs. Beginning with the 2000-2002 continuing education reporting term, each home study course submitted to BOC seeking approval must be peer reviewed by a team of three ATs. The duties of home study reviewers include:

- Completing home study programs that are under consideration to become approved for continuing education credit.
- Identifying the domain(s) of athletic training that are addressed in each home study program.
- Rating each reviewed home study program according to predetermined criteria.
- Making recommendations as to whether or not reviewed home study programs merit approval as a continuing education course for ATs.
- Completing all home study reviewer forms and returning them to BOC by due date.

If you are interested in being considered as a home study reviewer for BOC, please submit a cover letter and your curriculum vitae to: Board of Certification, Department of Provider Relations, 4223 South 143rd Circle Omaha, NE 68137-4505. If you have any questions, please contact the Department of Provider Relations toll-free at (877) BOC-EXAM (877/262-3926).

### **Examination Item Writers:**

CERTIFIED ATHLETIC TRAINERS serve as item writers, who develop examination questions for the national entry-level BOC certification examinations. For an application and list of requirements please contact Stacy Arrington, Exam Administration Manager at 877-262-3926.

takes to win. He has really embraced this fight, by taking the time to listen to the NATA, the BOC, and certified athletic trainers in preparing the best battle plan. It doesn't hurt that he also has a great track record in winning.

So what now? Do we wait and see what the feds decide? No. What can you as a certified athletic trainer do? Use your certification as a powerful weapon to talk about your qualifications as an athletic trainer. Use this as an opportunity to educate everyone from the parents of the kids you take care of (politicians call them voters, you might call them job security), to the administrators you work with, to your local, state and national legislators.

This issue on incident to billing is not just an issue for those working in physician's offices. It has the depth to positively change the profession for everyone. It will take a lot of work, so please, as an athletic trainer, enlist yourself.

The BOC recently held its summit meeting for state

leaders. It generated many great ideas for promoting the ATC® credential and the certification process. We have been and will continue to develop and share those ideas with you that will make a difference for all certified athletic trainers.

**“What can you as a certified athletic trainer do? Use your certification as a powerful weapon to talk about your qualifications as an athletic trainer.”**

So, why might you ask is this article titled Planes, Trains, and Automobiles? Somewhat an inside joke between me and the NATA staff. That day I spent in Washington started with an automobile trip from my home in New Jersey to Philadelphia. Continued with the 6:00 am Acela Express to Washington

and then a return train to the Baltimore-Washington International Airport for a flight to Dallas and the Education Council meeting. All in all, it was a great day and an honor to represent everyone who holds the certificate. Only thing missing was John Candy!

Sincerely,



Jeff Ryan, ATC, PT  
President, BOC

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## **Benefits of BOC Certification Continued...**

### **Why BOC Certification?**

The BOC is the only nationally accredited certification agency for athletic trainers.

### **Credibility and Professionalism**

The ATC® credential awarded to BOC Certified Athletic Trainers indicates the highest level of professionalism and expertise. The BOC is the only nationally accredited credentialing body for athletic trainers in the US. The quality of the BOC Certification Program has been recognized by a variety of organizations:

- The National Commission for Certifying Agencies has continuously accredited the BOC since 1982. The NCCA is the preeminent accrediting body for voluntary credentialing in the US.
- The Veterans Administration of the US Government recognized BOC certification examination expenses as being reimbursable for eligible veterans under the GI bill in 2001.
- The BOC Certification Program was granted

“Certification Recognition” by the National Skills Standards Board (NSSB) in 2003. NSSB Certification Recognition demonstrates a commitment to the quality and the safety of the American Workforce.

### **Employability**

BOC Certification can make the difference in obtaining and preserving employment. Increasingly, employers, seeing the fiscal and resource advantages in injury prevention and injury reduction have recognized the BOC Certified Athletic Trainer as an effective and efficient member of the risk management and healthcare team. Certified Athletic Trainers are being utilized in a variety of employment settings. As licensed health care professionals, athletic trainers are reimbursed by some third-party payers, an additional cost-saving for business.

### **Portability, mobility and licensure**

The ATC® credential awarded to BOC Certified Athletic

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## Athletic Trainer Regulatory Conference Continued...

### What Attendees Are Saying...

*“Thank you BOC, for putting the meeting together. It was definitely time for a meeting like this and thought that you put together some great speakers with very pertinent information.”*

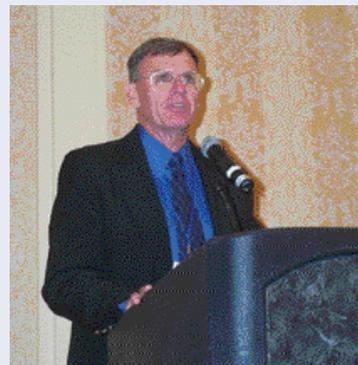
*“A wonderful experience! Made me raise many questions as to whether our License Act is up to speed.”*

*“This was a very good conference. The opportunity to openly discuss issues concerning the regulation of ATs was great.”*

*“Thank you! Wonderful opportunity to learn from other states, network and provide stepping stones for future action.”*

The BOC considers the conference a great success! Conference speaker Power Point™ presentations have been posted on the Athletic Trainer State Leader list serve. To join the list serve please send your request to the following email address: [AT\\_State\\_Leaders@yahoogroups.com](mailto:AT_State_Leaders@yahoogroups.com).

The 2005 Athletic Trainer Regulatory Conference is slated for July 22-23 in Omaha, Nebraska. The BOC will post additional details on the BOC website, [www.bocatc.org](http://www.bocatc.org), as they become available.

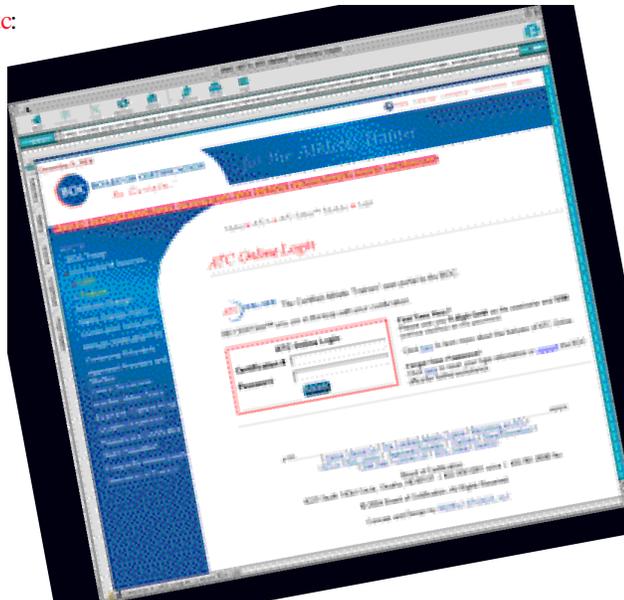


## ATC Online™ – You Asked for It...

Please visit the [www.bocatc.org](http://www.bocatc.org) and discover the ease of recording your continuing education activity online. It's free and easy to use. The same reporting sheet style, just fill in the forms and submit! Follow these simple steps:

Log onto the BOC TODAY section of [www.bocatc.org/atc](http://www.bocatc.org/atc):

- Select ATC Online™ Services from the shaded area on the left of the screen.
- Login as directed.
- The Welcome screen: certification status and contact information will display. From this screen you may:
  - > Update contact information
  - > REPORT YOUR CEUs
  - > BOC examiners & models can update their preferred exam sites.
  - > Pay annual certification fees! Select Report your CEUs
- CE Reporting Summary for this Period:
  - > The number of CEUs required. This is based on your certification date.
  - > The number of CEUs due. This number will change as activities are entered.
  - > A summary of each category.
- To add or review CEUs, click on the link in the under Action for the specific Category required.
  - > Each category will allow you to enter one activity. Note: to the right of the Category title is a link to the Requirements for that particular category. This is a review of the activity type that qualifies for recording in the category.
  - > Category A: BOC Approved Provider field: No need to view the entire drop-down list of providers. Simply highlight the Approved Provider field and enter the provider number, e.g., P100. As you type the entry the list will automatically scroll to the appropriate number and name of organization. ( If a number does not show up on the list, to record in the field, please contact the BOC office.)



- > Field titles indicate the information to be entered. Date and number fields will automatically format entered data.
- > The “CEUs” field in Category A (for home studies and quizzes only), B and C will automatically populate with the number of CEUs to be awarded as required information is entered. (If there is a discrepancy contact the BOC office.)
- When entry is completed by “Submit” function, a message requesting you check back in 24 hours to verify CE submission will appear. The message also states you have the option to delete the activity pending review. To correct an entry it must be deleted and re-entered. Deletions may be made until midnight the date of entry. After that time, contact the BOC office to have an activity deleted from your CE record.
- Don't forget to Logout when finished.

Be Certain™ to contact the BOC with any questions regarding CE entry.

## ***2005 is Upon Us...***

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The Continuing Education reporting period ends December 2005, don't get caught short!

The BOC has over 950 Approved Providers offering seminars, workshops and more than 250 home studies. A list is available on the BOC web site.

***[www.bocatc.org/atc/PROVIDERS/FORM](http://www.bocatc.org/atc/PROVIDERS/FORM)***

You can search by different categories of providers; simply open the drop down on the "search" option.

Remember to tell any provider that you are an ATC® credential holder and verify the number of CEUs awarded for that credential.

## ***NEW Features for the 2003-2005 Reporting Term***

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New for the 2003-2005 reporting term: Two options for reporting your continuing education activity are now available.

**#1** ATC Online™

or

**#2** Submit the 2003-2005  
CEU Reporting Sheet to  
the BOC office.

Completed CE reports must be received in the BOC office by close of business December 31, 2005. Of course, you do not have to wait until then to submit your report.



Failure to submit the required CEUs can result in suspension and/or revocation of your ATC® credential.

Reminder! No matter which way you report CEUs, you must maintain all original documentation, including CPR card(s), for a minimum of one year. Contact the BOC office if you have questions.

***Great Holiday  
Gift Suggestion***  
**from the BOC  
for that  
special  
ATC!**



The Board of Certification offers a graphically designed certificate, printed in Old English Script with gold embossed BOC logo and seal of certification. Each certificate is professionally personalized with the athletic trainer's name, certification number, and date of certification. The Certificate may be purchased on a 12 x 16 inch hardwood plaque protected by plexiglass, or ordered as the Certificate of Certification only.

***Visit [www.bocatc.org](http://www.bocatc.org) store/resources to order NOW.***

## 2005 Certification Examinations

Completed applications must be received by (NOT postmarked by) the prescribed deadline date for the examination date chosen. Exam sites may fill before the deadline date. Mailing an application does not guarantee a seat at any exam site.

PLEASE NOTE: The exam sites listed below are subject to change.

### January 30, 2005

Deadline for all applicants is Thursday, December 23, 2004

*Retake candidates may begin registering for the January 30, 2005 exam Monday, October 18, 2004, 9 AM CDT*

Albuquerque, NM	Charleston, SC	Lexington, KY	Raleigh, NC
Alma, MI	Chester, PA	Milwaukee, WI	Sacramento, CA
Athens, GA	Chicago, IL	Omaha, NE	San Diego, CA
Birmingham, AL	Dallas, TX	Orlando, FL	Seattle, WA
Boston, MA	Granville, OH	Overland Park, KS	

### April 10, 2005

Deadline for all applicants is Friday, March 4, 2005

*Retake candidates may begin registering for the April 10, 2005 exam Monday, December 27, 2005, 9AM CST.*

Alma, MI	Denver, CO	New Britain, CT	Slippery Rock, PA
Anderson, IN	Honolulu, HI	Oklahoma City, OK	Spokane, WA
Boston, MA	Houston, TX	Phoenix, AZ	St. Louis, MO
Charlotte, NC	Ithaca, NY	Portland, OR	St. Paul, MN
Chester, PA	Lexington, KY	Richmond, VA	Tallahassee, FL
Chicago, IL	Middleburg Hts., OH	San Diego, CA	Towson, MD
Columbus, GA	Moorhead, MN	San Marcos, TX	

### June 26, 2005

Deadline for all applicants is Friday, May 27, 2005

*Retake candidates may begin registering for the June 26, 2005 exam Monday, March 7, 2005, 9AM CST.*

Atlanta, GA	Concord, NC	Indianapolis, IN	Sacramento, CA
Beverly, MA	Dallas, TX	Lafayette, LA	Salt Lake City, UT
Birmingham, AL	Dayton, OH	Lexington, KY	Seattle, WA
Bourbonnais, IL	Denver, CO	Madison, WI	State College, PA
California, PA	E. Lansing, MI	Nashville, TN	St. Louis, MO
Charleston, SC	Elmira, NY	Omaha, NE	St. Paul, MN
Cheney, WA	Honolulu, HI	Orange, CA	Towson, MD
Cinnaminson, NJ	Houston, TX	Orlando, FL	Westfield, MA

### August 7, 2005

Deadline for all applicants is Friday, July 1, 2005

*Retake candidates may begin registering for the August 7, 2005 exam Tuesday, May 31, 2005, 9AM CDT.*

Exam Sites Coming Soon!

### November 13, 2005

Deadline for all applicants is Friday, October 7, 2005

*Retake candidates may begin registering for the November 13, 2005 exam Tuesday, July 5, 2005, 9 AM CDT.*

Exam Sites Coming Soon!

## Approved Provider Section

Just a reminder to both approved providers and athletic trainers, certificates of attendance must include the following in order to be accepted for continuing education credit:

- Title of the activity
- Date
- Participant's name
- Number of contact hours (or CEUs)
- Signature of individual verifying attendance
- Provider name and number
- BOC Approved Provider Logo

## Role Delineation Study, 5th Edition

The Role Delineation Study, 5th Edition (RD5) is complete. Beginning January 1, 2006 all continuing education must fall within the domains of RD5. In preparation for such guidelines, all home studies must be re-approved. Approved providers offering home studies will be receiving a copy with in the next couple of weeks along with a list of your home studies currently approved by the BOC. The BOC encourages you to review the RD5 by January 1, 2005 and call with any questions.

## Feature Approved Provider

### BACK SCHOOL OF ATLANTA

It is very important that Certified Athletic Trainers are able to recognize BOC Approved Providers when looking at advertisements or attendance certificates. Therefore, the BOC would like to recognize Approved Providers who use the Guidelines to help identify the BOC in these ads. A BOC Approved Provider will be featured in each issue of "The Approved Provider".

The BOC is proud to feature the Back School of Atlanta as our Featured Approved Provider.

Back School of Atlanta has been a BOC Approved Provider since 1994. As you can see in the advertisement below, the Back School of Atlanta adheres to the policies found under "Business Practices" of the Approved Provider Guidebook.

**Musculoskeletal Disorders & Ergonomics Certification Workshop**  
28 certified hours in 160 minutes

Kansas City, MO	September 10-11, 2004
Detroit, MI	September 25-26, 2004
Los Angeles, CA	Sept. 30/Oct. 1, 2004
Chicago, IL	October 31-01, 2004
Jacksonville, FL	November 10-14, 2004
Jacksonville, FL	December 3-4, 2004
Las Vegas	January 28-30, 2005

**Get Certified Onsite—At Home—Online**  
 with **Back School of Atlanta**  
 Educating Professionals since 1993

**Register Today!**  
 800-783-7538  
 404-865-3907 fax

[www.backschoolatlanta.com](http://www.backschoolatlanta.com)  
 info@backschoolatlanta.com

Recently, the BOC asked Back School of Atlanta's Operations Manager, Michael Dubin to comment on the benefits of being a BOC Approved Provider:

"We wanted to become a BOC Approved Provider because we wanted the certified athletic trainers to be assured of the importance, applicability, quality and clinical usefulness of our materials."

*continued next page*

## **Athletic Trainer Regulatory Conference Continued...**

Trainers is the nation's most widely recognized symbol of quality for the profession of athletic training.

- Forty three states have some form of regulation regarding the practice of athletic training. Currently BOC certification is a criterion for licensure, state certification or registration in 42 states which demonstrates the high level of respect for the BOC's certification program.
  - > Licensure in 32 states
  - > State certification in five states
  - > Registration in two states
  - > Four states have an exemption to another profession's practice act which names Certified Athletic Trainers.
- Certain employment settings such as hospitals, educational programs and private practices require BOC Certification.
- Only BOC Certification allows for mobility between states, which can ease the difficulty and time it takes to obtain a state license.

### **Public Confidence**

The BOC has been certifying athletic trainers since 1970. BOC Certification is well respected by employers, regulatory agencies, third-party payers and the public. The National Federation of State High School Associations recommends "...that whenever possible a physician or certified athletic trainer be available on-site..."<sup>[1]</sup> Ever increasing numbers of parents have experienced the care of BOC Certified Athletic Trainers during their college athletic careers and they now demand the same quality of healthcare for their children engaged in athletics and other physical activity.

In 1998 the American Medical Association Council on Scientific Affairs made a similar recommendation in its reports titled "Certified Athletic Trainers in Secondary Schools."

At the professional sports level the players' agreements for the National Football League, Major League Baseball, The National Hockey League require that teams employ BOC certified athletic trainers.

### **High Qualification Standards**

The rigorous accreditation standards for educational programs preparing students for BOC Certification helps ensure the highest quality preparation. Patients & employers can be confident that no other professionals are better qualified to administer athletic training services.

The BOC certification examination is developed using the BOC Role Delineation Study for Entry-level Athletic Trainers, 5th Edition (RDS). The RDS contains six domains of practice that further describe the knowledge and skills of athletic trainers. Public confidence rests on the assurance that:

- All candidates have earned, at a minimum, a bachelors degree
- All candidates must successfully pass a rigorous national exam
- In order to maintain certification every ATC® credential holder is required to submit evidence of a predetermined number continuing professional education activities
- The examination program has been accredited and recognized by multiple outside agencies

### **Personal and Professional Commitment**

BOC Certification is recognized as the standard of excellence within the profession and by those in related health care, vocational and education fields. The additional voluntary continuing competency requirement reinforces the high standards associated with the individual who has earned BOC Certification.

[1] Shultz SJ, Valovich TC, Zinder SM. *Emergency Planning. Sports Medicine Handbook, Volume 2. National Federation of State High School Associations. p.11. 2002*

## Students/Certified Athletic Trainers/Educators

### Self-Assessment Examination

 [www.bocatc.org](http://www.bocatc.org)

A unique, 75 question multiple choice, examination is presented to each individual. Content experts who develop the BOC Certification Examination wrote the questions in this self-assessment examination.

**Who** Students preparing for the BOC certification exam and all certified athletic trainers

**What** 75 question multiple choice examination – choose either test simulation mode or study mode

**When** The exam is available at any time of the day, every day of the week at [www.bocatc.org](http://www.bocatc.org)

**Why** Determine your areas of strength and weakness in athletic training for future study or to identify your continuing education needs.

After completing the examination you will receive a report that is broken down by domains. You can then review each domain and the knowledge and skill statements pertinent to each area. The report will target areas for further study and will link you to resources on the BOC Certification Examination. Also included is a list of textbooks used in exam development.

### Price

\$27.00 US (VISA, MasterCard, American Express, Discover)

After completing the examination you will receive a report that is broken down by domains. You can then review each domain and the knowledge and skill statements pertinent to each area. The report will target areas for further study and will link you to resources on the BOC Certification Examination. Also included is a list of textbooks used in exam development.

ON-LINE



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4223 South 143rd Circle  
Omaha, Nebraska 68137-4505

402.559.0091

PRESORTED  
STANDARD  
U.S. POSTAGE  
**PAID**  
Lincoln, NE  
Permit No. 365