

My Challenge Questions (MCQ) Item Writers and Chair

Time Commitment: 24-36 Hours Annually

Group Interaction: High

Overview:

The initial MCQ Item Writer Workgroup successfully launched the Pathfinder pilot longitudinal question component in January 2024, and completed sufficient items for the pilot by spring of 2024. The group also reviews feedback from Pathfinder participants in relation to the questions.

As this project moves forward, the BOC utilizes MCQ Item Writer volunteers to continue to compose and provide peer review to the My Challenge Questions items using Finetune Generate™ AI Software.

Member Qualifications:

- Exam writing experience helpful, but not required
- Experience with AT evidence materials (journal articles, etc.)
- Interest in new technology, AI
- For new item writers, BOC volunteer experience not required; however, experience working in a group to cultivate new ideas and participate in strategic discussions are necessary.

All members must complete and adhere to the BOC commitment to serve and confidentiality/non-disclosure agreement documents specific to the role, on an annual basis.

Chair Qualifications:

- Previous experience with BOC volunteer groups
- Interest in technology, AI
- Interest in scholarly publication/reporting

Requirements:

- Does not serve in a position that would be an actual and/or potential conflict of interest.

Responsibilities:

- Compose high-quality, application and/or assessment level items
- Meet dashboard quotas and timelines for the Pathfinder project
- Provide timely review of MCQ item feedback provided by participants
- Provide subject matter expertise regarding both item writing and current best practice

Training and Support:

- A BOC staff liaison will serve as a resource along with a group-specific SharePoint site.
- All item writers receive training, the BOC Style Guide, and a current Practice Analysis (PA) classification system.
- Finetune Generate™ Software
- Teams or Zoom (conference calls)

Benefits:

MCQ volunteers may receive five (5) Continuing Education Units (CEUs) annually if outlined duties are fulfilled.

Composition:

- The MCQ volunteer group will include at least 25 members, in addition to 4-5 faculty members and the chair or co-chairs.
- Members will serve with annual commitments likely dependent on the project's continuation.
- The Chair will be appointed by the President of the Board of Directors and will serve a two-year term.