

My Challenge Questions (MCQ) Item Writers and Chair

Time Commitment: 24-36 Hours Annually

Group Interaction: High

Overview:

The initial MCQ Item Writer Workgroup successfully launched the Pathfinder pilot longitudinal question component in January 2025. The group continues to write and review new items and also evaluates feedback from Pathfinder participants related to the questions.

As this project moves forward, MCQ Item Writer volunteers will continue to compose and provide peer review to the My Challenge Questions items using Finetune Generate™ AI Software.

Member Qualifications:

- Exam writing experience is helpful, but not required
- Experience with AT evidence materials (journal articles, etc.)
- Interest in new technology, including AI
- For new item writers, BOC volunteer experience is not required; however, experience working in a group to cultivate new ideas and participate in strategic discussions is necessary.

All members must complete and adhere to the BOC Commitment to Serve and confidentiality/non-disclosure agreement documents specific to the role, on an annual basis.

Requirements:

- Does not serve in a position that would be an actual or potential conflict of interest.

Responsibilities:

- Compose high-quality, application and/or assessment-level items
- Meet dashboard quotas and timelines for the Pathfinder project
- Provide timely review of MCQ item feedback provided by participants
- Provide subject matter expertise regarding both item writing and current best practices

Training and Support:

- A BOC staff liaison will serve as a resource along with a group-specific SharePoint site.
- All item writers receive training, the BOC Style Guide, and a current Practice Analysis (PA) classification system.
- Finetune Generate™ Software
- Teams or Zoom (conference calls)

Benefits:

MCQ volunteers receive five (5) Continuing Education Units (CEUs) annually if the outlined duties are fulfilled.

Composition:

- The MCQ volunteer group will include at least 25 members, in addition to 4-5 faculty members and a review group
- Members will serve with annual commitments likely dependent on the project's continuation
- The Chair will be appointed by the President of the Board of Directors and will serve a two-year term